

REQUEST FOR QUOTATION

HALIFAX REGIONAL SCHOOL BOARD
 90 Alderney Driver, Dartmouth NS B2Y 4S8
 TEL: (902) 464-2000 #2011 FAX: (902) 464-2238



**Halifax Regional
 School Board**

QUOTE # 3642

DATE: 25-Mar-14
 QUOTE DUE: **02-Apr-14**
 NAME OF PERSON REQUESTING QUOTE:
DEBORAH BECK

VENDOR:

SHIPPING ADDRESS:

33 SPECTACLE LAKE DRIVE
 DARTMOUTH NS B3B 1X7

1 _____ FAX #: _____
 _____ PHONE #: _____

THIS IS NOT AN ORDER

PURCHASING CONTACT PHONE NUMBER: (902) 464-2000 #2011

ITEM #	PROD #	DETAILED DESCRIPTION OF ITEM(S) REQUIRED	QUAN	PRICE
01		SEQUENTIALLY NUMBERED CHEQUES		
		FORMAT:		
		80 lb 8.5 x 11 Security Paper		
		Cheque/Stub/Stub with perforations between		
		each section (see sample)		
		Same layout as payable cheque for Simply Accounting		
		School Name, Address, bank info printed on cheques		
		Price per 500 cheques (Black Only)	set	
		Price per 1000 cheques (Black Only)	set	
		Price per 2000 cheques (Black Only)	set	
		Charge for Printing School Logo on Cheque	set	
		One time charge for Set Up Per School	1	
		Charge for Delivery to HRSB, 33 Spectacle Lake Drive, Dartmouth NS B3B 1X7	set	
		Indicate turn around time from receipt of PO?	_____ Business Days	
		<i>A Proof will be required for each order</i>		
		TERM: 3 YEARS WITH OPTION TO RENEW FOR 2 ADDITIONAL YEARS		
		PRICE MUST BE FIRM FOR YEAR 1 AND INCREASES ALLOWED IN YEARS 2, 3 AND OPTIONAL YEARS WITH PROOF OF PAPER MILL INCREASE		

FAX COMPLETED QUOTE TO 464-0161 BY APRIL 2ND 2:00:00 PM ATLANTIC TIME

DO NOT INCLUDE HST IN PRICE

DELIVERY - All prices must be quoted FOB destination unless otherwise specified.

PAYMENT TERMS - Unless other payment terms are specifically agreed upon, payment terms shall be NET 30 DAYS. The Board entertains discount terms if submitted.

ALTERNATES - The Board considers suggestions for alternates or suggestions for cost reduction. When alternates are submitted, they must include sufficient supporting documentation.

TAX - Unless requested specifically, DO NOT include tax in pricing.

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CAUDLE PARK ELEMENTARY
35 McGEE DRIVE
LOWER SACKVILLE, N.S. B4C 2J1
(902) 864-6864

~~BANK OF MONTREAL~~
~~170 CAUVILLE DRIVE~~
~~LOWER SACKVILLE, N.S. B4C 2J1~~

PAY

\$

TO THE
ORDER
OF

USE THIS SAMPLE TO REORDER

Be sure to indicate any changes.
Numbering will start as shown in the upper right corner.

VOID

CAUDLE PARK ELEMENTARY
VOID

PER _____

PER _____

CAUDLE PARK ELEMENTARY

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CAUDLE PARK ELEMENTARY

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