

Halifax Regional Centre For Education

Purchasing Division

**RFT# 4007
White Boards**

Addendum #1

**May 15th, 2019
09:30 A.M.**

To: Bidders

From: Don Walpola, Buyer

Pages: 1 including cover

Phone: 464-2000(ext. 2223)

The bid documents shall be amended and new drawings and clauses added, and shall become part of the contract documents as follows:

Clarifications:

- 1.) The approximate purchases made for white boards over the last 1 year period was 195 units. The 195 units includes white boards of different types and sizes.

End of Addendum #1

PLEASE SIGN BELOW AND RETURN WITH BID DOCUMENTS:

Signature

Company Name

HALIFAX REGIONAL CENTRE FOR EDUCATION

TENDER #4007

WHITE BOARDS-STANDING OFFER

RETURN COMPLETED BID FORM BY EMAIL TO dwalpola@hrce.ca
BY THURSDAY, MAY 23rd, 2019, 2:00:00 P.M. (AST)

The purpose of this tender is to identify the best price for supply and shipping of white boards (standing offer) to the Halifax Regional Centre for Education (HRCE) schools and offices, further to the required specifications, as required.

Term: Two (2) years from date of award with one (1) optional year for renewal at the sole discretion of the HRCE.

As this is a standing offer, the quantities purchased during the term of this contract cannot be guaranteed.

The vendor should be willing to accept that the submitted bid will remain open to acceptance and be **irrevocable** for a period of **ninety (90) days** after the bid closing date. The awarded vendor should be willing to hold the pricing within the term of the contract.

Questions regarding this tender can be directed to Don Walpola, Buyer by email to dwalpola@hrce.ca or by phone (902) 464-2000 #2223 no later than the 16th of May 2019.

To obtain the tender documents in .pdf format, please visit the HRCE's Website:

<http://www.hrce.ca/about-hrce/financial-services/purchasing/tenders/tender-listing>

TENDER # 4007

HALIFAX REGIONAL CENTRE FOR EDUCATION
33 Spectacle Lake Drive, Dartmouth NS B3B 1X7
TEL: (902) 464-2000 #2223 EMAIL: dwalpola@hrce.ca

DATE: 7-May-19
SUBMIT BY: 23-May-19
TIME: 2.00 p.m.(AST)

All submissions via email only

NAME OF PERSON REQUESTING QUOTE:
DON WALPOLA, BUYER

Company Name: _____

SHIPPING ADDRESS:

Contact Name: _____

VARIOUS SCHOOLS

Phone Number _____

AS REQUIRED

Contact Email: _____

WHITE BOARDS - STANDING OFFER

PURCHASING CONTACT PHONE NUMBER: (902) 464-2000 #2223

Quantities mentioned is only an estimate only

ITEM #	PROD #	DETAILED DESCRIPTION OF ITEM(S) REQUIRED	EA/BOX/PKG	UNIT PRICE	EST.QUAN	PRICE x QUAN
TERM OF STANDING OFFER: Two (2) years from Date of Award with One (1) Year Option to Renew at the Sole Discretion of the HRCE						
8' X 4' WHITE BOARDS & OPTIONS						
01		8' X 4' WHITE BOARD (TRIM 4 SIDES)	EA		1	
02		8' X 4' WHITE BOARD (TRIM 3 SIDES & TRAY)	EA		1	
03		4' X 4' TACK BOARD (TRIM 4 SIDES)	EA		1	
04		3' x 4' TACK BOARD (TRIM 4 SIDES)	EA		1	
05		2" MAP RAIL WITH CORK FOR 8' X 4' WHITE BOARD	EA		1	
12' X 4' WHITE BOARDS & OPTIONS						
06		12' x 4' WHITE BOARD (TRIM 4 SIDES)	EA		1	
07		12' x 4' WHITE BOARD (TRIM 3 SIDES & TRAY)	EA		1	
08		4' X 4' TACK BOARD (TRIM 4 SIDES)	EA		1	
09		3' x 4' TACK BOARD (TRIM 4 SIDES)	EA		1	
10		2" MAP RAIL WITH CORK FOR 12' X 4' WHITE BOARD	EA		1	
SHIPPING CHARGES						
11		Schools Within Metro	EA		1	
12		Schools Outside of Metro (IF ORDERING 1-3 BOARDS)	EA		1	
13		Schools Outside of Metro (IF ORDERING MORE THAN 3 BOARDS)	EA		1	
OPTIONAL INSTALLATION CHARGES						
14		Installation Cost/Hr - Schools Within Metro	PER HOUR		1	
15		Installation Cost/Hr - Schools Outside of Metro	PER HOUR		1	

DO NOT INCLUDE HST IN BID PRICE

DELIVERY - All prices must be quoted FOB destination unless otherwise specified.

PAYMENT TERMS - Unless other payment terms are specifically agreed upon, payment terms shall be NET 30 DAYS. The HRCE entertains discount terms if submitted.

ALTERNATES - The HRCE considers suggestions for alternates or suggestions for cost reduction. When alternates are submitted, they must include sufficient supporting documentation.

TAX - Unless requested specifically, DO NOT include tax in pricing.

WHITE BOARD SPECIFICATIONS

PROPOSED WHITE BOARDS MUST BE EQUAL TO OR GREATER THAN THE e3 ENVIRONMENTAL CERAMICSTEEL BOARD BY POLYVISION

FACE PANEL/CORE

The surface must consist of no less than a steel core of 0.13” or 0.19” thickness covered on both sides with thin porcelain coatings. The porcelain finish must be fused to the steel at a temperature of approximately 1500 degrees Fahrenheit.

WRITEABILITY/USABILITY

The board must accommodate any dry erase, semi-permanent, water-soluble, permanent marker, pen, and crayon without damaging the surface.

The boards should be suitable for use as projection screens and should not be affected by solvents and reagents.

WASHABILITY

All residues that remain after normal erasing must be able to be removed by following care and cleaning instructions for the board. The board should be able to be cleaned using wet or dry methods.

WEARABILITY

High resistance to impact damage, abrasion, scratching and color fading. The surface must register a minimum 6.5 on the revised Mohs hardness scale.

VISIBILITY

Contract/waviness (light and dark effects) no greater than 15 when Tested with BYK – Gardner Wave Scan 5+ measurement device showing visual acuity (contrast sensitivity) to the human eye at distances greater than 3 meters (10’). Resolution (visual acuity) shall be based on 3 lines per degree and be visibly maintained beyond the current standard of 3 meters.

MAGNETIC CAPABILITY

Boards must be magnetic to accommodate magnets with high resistance to impact damage, abrasion, scratching and color fading.

FLAME RESISTANCE

100% non-combustible surface

COLOR

White – High Gloss Surface

JOINER STRIP

14 gauge x 25.4mm (1”) wide steel spline and an extruded polyvinyl slotted insert to ensure a flush butt joint with a hairline appearance.

ENVIRONMENTAL SUSTAINABILITY

The total amount of heavy metals cadmium, mercury, hexavalent chromium and lead must be less than .01%. No volatile Organic Compounds (VOCs). Ceramic steel surface must be at least 90% recyclable.

BOARDS MUST CARRY A MINIMUM 25 YEAR WARRANTY