



Halifax
Regional Centre for Education

TENDER #4058

KILN PURCHASE FOR POTTERY LAB

**RETURN COMPLETED BID FORM BY EMAIL TO dwalpola@hrce.ca
BY THURSDAY, JUNE 25TH, 2020, 2:00:00 P.M. (AST)**

The purpose of this tender is to identify the best price for supply and shipping of four (4) Kilns for the Pottery Lab at Cole Harbour District High, further to the required specifications. All materials must be delivered to Cole Harbour District High, 2 Chameau Cres Dartmouth B2W 4X4.

Expected Delivery Date: 7th August 2020

The vendor should be willing to accept that the submitted bid will remain open to acceptance and be **irrevocable** for a period of **ninety (90) days** after the bid closing date

Questions regarding this tender can be directed to Don Walpola, Buyer by email to dwalpola@hrce.ca no later than the 18th of June 2020.

To obtain the tender documents in .pdf format, please visit the HRCE's Website:

<http://www.hrce.ca/about-hrce/financial-services/purchasing/tenders/tender-listing>

TENDER #4058

HALIFAX REGIONAL CENTRE FOR EDUCATION
 33 Spectacle Lake Drive, Dartmouth NS B3B 1X7
 Email: dwalpola@hrce.ca



DATE: 11-Jun-20
 QUOTE DUE: **25-Jun-20**
 NAME OF PERSON REQUESTING QUOTE:
DON WALPOLA, BUYER

VENDOR NAME _____

CONTACT NAME _____
 CONTACT PHONE NUMBER _____
 CONTACT EMAIL ADDRESS _____

SHIPPING ADDRESS:
*Cole Harbour District High - 2 Chameau Cres,
 Dartmouth B2W 4X4*

THIS IS NOT AN ORDER

PURCHASING CONTACT EMAIL: DWALPOLA@HRCE.CA

ITEM #	PROD #	DETAILED DESCRIPTION OF ITEM(S) REQUIRED	EA/BOX/PKG	UNIT PRICE	Quantity	Total(\$)
01		10 CUBIC FEET POTTERY KILN	EA		2	
02		OVAL GLASS FIRING KILN	EA		2	
03		ESTIMATED COST FOR DELIVERY TO THE SHIPPING ADDRESS				
04		EXPLAIN WARRANTY				

Instructions to Vendor:

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 EMAIL TO dwalpola@hrce.ca**

DELIVERY - All prices must be quoted FOB destinations unless otherwise specified.
 PAYMENT TERMS - Unless other payment terms are specifically agreed upon, payment terms shall be NET 30 DAYS. The HRCE entertains discount terms if submitted.
 ALTERNATES - The HRCE considers suggestions for alternates or suggestions for cost reduction. When alternates are submitted, they must include sufficient supporting documentation.
 TAX - DO NOT include tax in pricing.

SPECIFICATIONS FOR THE PURCHASE OF FOUR (4) KILNS FOR POTTERY LAB COLE HARBOUR DISTRICT HIGH

1 GENERAL

Provide pricing for supply and shipping of four (4) Kilns as listed in this specification

2 BID REQUIREMENTS

- 2.1** HRCE requires pricing on the supply and delivery of four (4) Kilns, meeting the specifications listed below. All materials must be delivered to Cole Harbour District High, 2 Chameau Cres, Dartmouth, B2W 4X4, no later than 7th August 2020.
- 2.2** Bids must include a product description, the item numbers and a web link (if available) of the Kilns proposed. Shipping costs and warranty information must be included.
- 2.3** Pricing needs to be broken down based on the type of kiln requested, quantity and a final bid amount for supplying four (4) kilns.
- 2.4** In the light of COVID-19 and future pandemics, all vendors are required to follow the guidelines set in place by Nova Scotia Health Authority. Potential risks such as restricted accessibility to schools and buildings of the Halifax Regional Centre for Education (HRCE) , inability to complete work on a timely manner due to social distancing , disabled supply chains which will result in delivery delays of raw materials and finished goods, labour shortages and additional storage costs should be clearly communicated with the HRCE Personnel on a timely manner to ensure an amicable solution can be agreed between the HRCE and the vendor/contractor. The HRCE will not be liable for any direct or indirect loss incurred due to the pandemic

3 SPECIFICATIONS

- 3.1** The HRCE is requesting the supply of 2 types of Kilns as explained below. Where specific product related information or web links have been provided with brand names, the intention isn't to restrict any interested proponent from submitting a bid but rather to provide more information to help proponents to understand the exact requirement of the HRCE.
- 3.2** The maximum height of the capacity of kiln should be 69 cm. The maximum height including packaging on a pallet should be 90 cm.
- 3.3** Power Supply of each kiln needs to be a minimum of 208 1ph. HRCE preference on the power supply is 208 3ph.

3.4 10 ft³ (Cubic Feet) Pottery Kiln – 2 each

The kiln should include a full vent kit, control panel and furniture (interior shelving that is used inside the kiln to assist with firing). The touch screen controls and digital bartlett controller are required. Additional information of a similar product can be found in either one of the links provided below;

<https://tuckerspotteryeshop.com/index.php/product/bx-2827d/>

<https://www.psh.ca/Html%20pages/kilnsR.htm>

3.5 Oval Glass Firing Kiln – 2 each

The kiln should be oval, atleast 40 inches wide and 10 inches deep and should include the full vent kit, control panel and furniture (interior shelving). The touch screen controls and digital bartlett controller are required. Additional information of a similar product can be found in either one of the links provided below;

<https://www.psh.ca/Html%20pages/Ovation-10.htm>

<https://tuckerspotteryeshop.com/index.php/product>